

# Phase 2\_SMART RESTART \_ Parent Orientation

## September 2020



مدرسة جيمس نيو ميلينيوم الخيل  
GEMS New Millennium School  
AL KHAIL



**Ms. Sampoorna Shetty, Head Of Upper Primary**



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## SMART RESTART 30<sup>TH</sup> AUGUST 2020

Dear NMS families,

Trust you are all doing well and staying safe this holiday season. We have spent the summer planning and preparing for a safe return of our students in a blended environment. We have now received approval from KHDA for our plan.

**“Thank you for submitting your School Re-Opening Readiness Plan. We’ve reviewed your plan, and we’re happy to let you know that it meets all the requirements.”**

**Regulations & Permits Commission Knowledge & Human Development Authority**

As discussed with you early July and further to that, the survey that we had sent out, we are all gearing up to reopen school post the summer break, with our Blended Learning model.

However, we do understand that you may yet have queries about the reopening plans, and this Parent Orientation aims to throw some light on our re-opening.

**Ms. Samporna Shetty, Head Of Upper Primary**



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**Parents have opted for either one of the School Schedule option**

**Grade 3 , 4 and 5 - Option 1 – Blended Approach**

**OR**

Sunday	Monday	Tuesday	Wednesday	Thursday
Onsite	Offsite	Offsite	Offsite	Onsite

**Students to  
join on  
Sunday, 30<sup>th</sup>  
August 2020**

**School  
Timing  
7:30 a.m. to  
1:30 p.m.**

**Grade 3 , 4 and 5 - Option 2 – Remote Learning**

**OR**

Sunday	Monday	Tuesday	Wednesday	Thursday
Offsite	Offsite	Offsite	Offsite	Offsite

**Grade 3 , 4 and 5 - Option 3 – School Onsite Learning**

Sunday	Monday	Tuesday	Wednesday	Thursday
Onsite	Onsite	Onsite	Onsite	Onsite

**e-PACT will start  
from 31<sup>st</sup> August  
2020.  
Timing: 2:30 p.m.  
to 3:30 p.m.**



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## Bell Timings – Starting September 2020

- **100% Attendance Mandatory on all days.**
- **Students attendance will be monitored during every period by subject teachers.**
- **Parents will be informed if irregularity found among students.**
- **Requesting parents to apply leave online incase of absenteeism.**

Bell Timing	
7:30 - 7:50	Registration Mandatory attendance
8:00 -8:40	Lesson 1
8:45 -9:20	Lesson 2
9:25 -9:45	Break
9:45 -10:25	Lesson 3
10:30 -11:10	Lesson 4
11:15-11:55	Lesson 5
12:00 -12:40	Lesson 6
12:45 - 1:25	Lesson 7
2:00 to 2:30	Prep time
2:30 to 3:30	PACT



## SMART RESTART – Our Safety Our Responsibility

Anyone with a fever  $\geq 37.50$  C will not be allowed entry.

We will encourage strict hand washing regime and adequate hand washing breaks for children.

We will ensure hand sanitizers are distributed across the school premises, away from younger children's reach.

Teachers and students older than 6 years of age are required to wear face masks at all times.

Frequently touched surfaces will be disinfected after every use to ensure the highest efficacy of disinfectant action.

The school will encourage a paperless strategy and elevated use of technology in the educational provision to minimize contacts.

All meetings between teacher and parents will take place online with appointment via email.

Common areas in the school (i.e. toilets, pantry, waiting areas, etc.) will be disinfected every hour or after every use.

Where possible, all spaces will be well ventilated using natural ventilation.



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## SMART RESTART – Grade 3 to Grade 5\_Transport Protocols

Bus Transport - STS Expectation	Own Transport Expectation	Remote Learning Expectation
<p>On-board measures include :</p> <p><b><u>Bus will enter via Gate 7</u></b></p> <ul style="list-style-type: none"><li>• Pre-trip bus sanitization</li><li>• The social distancing of students before boarding.</li><li>• Face mask mandate for students aged 6 and above.</li><li>• Temperature checks on entry.</li><li>• Fixed designated seats.</li><li>• Nanny to monitor student movement.</li><li>• Personal hygiene signage.</li><li>• Smart bus ID-card scanning</li><li>• Monitoring student welfare.</li><li>• Social distancing upon board</li><li>• Seat belt mandate.</li><li>• Social distancing upon de-boarding.</li><li>• Post-trip bus sanitization</li></ul>	<p><b><u>Parents to use Gate 4 to enter school premises.</u></b></p> <ul style="list-style-type: none"><li>• Temperature check at security check point at Gate 1 or 4 is mandatory for both parent and student.</li><li>• Only one family member or a guardian is allowed to enter the school facility for drop off/pick up his/her child.</li><li>• People with compromised medical conditions, including the elderly, should not come for drop off and pick up.</li><li>• Parents to drop students near the staircase 3 OT Room</li></ul>	<ul style="list-style-type: none"><li>• Students to dress neatly (preferably in school uniform) with all books and stationaries ready to start fresh and definitely on time with a smile.</li><li>• Keep you water bottle near you.</li><li>• Use washroom during the transition breaks only.</li><li>• No eating when class is going on.</li><li>• Mikes to be muted.</li><li>• Camera to be on at all times.</li><li>• Participate actively in all classes.</li></ul>



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## SMART RESTART – Health and Safety Protocol

### Grade 3 to Grade 5 Bus drop off and parking area expectations



Taskforce including SLT, Admin and Support staff will be deployed during arrival and dispersal time.



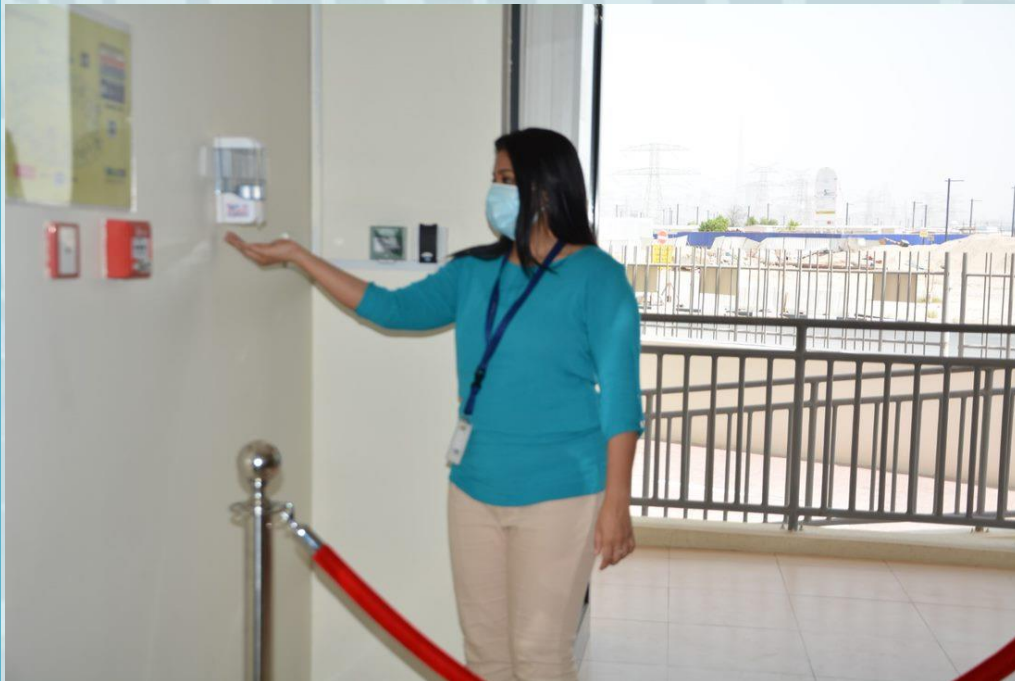
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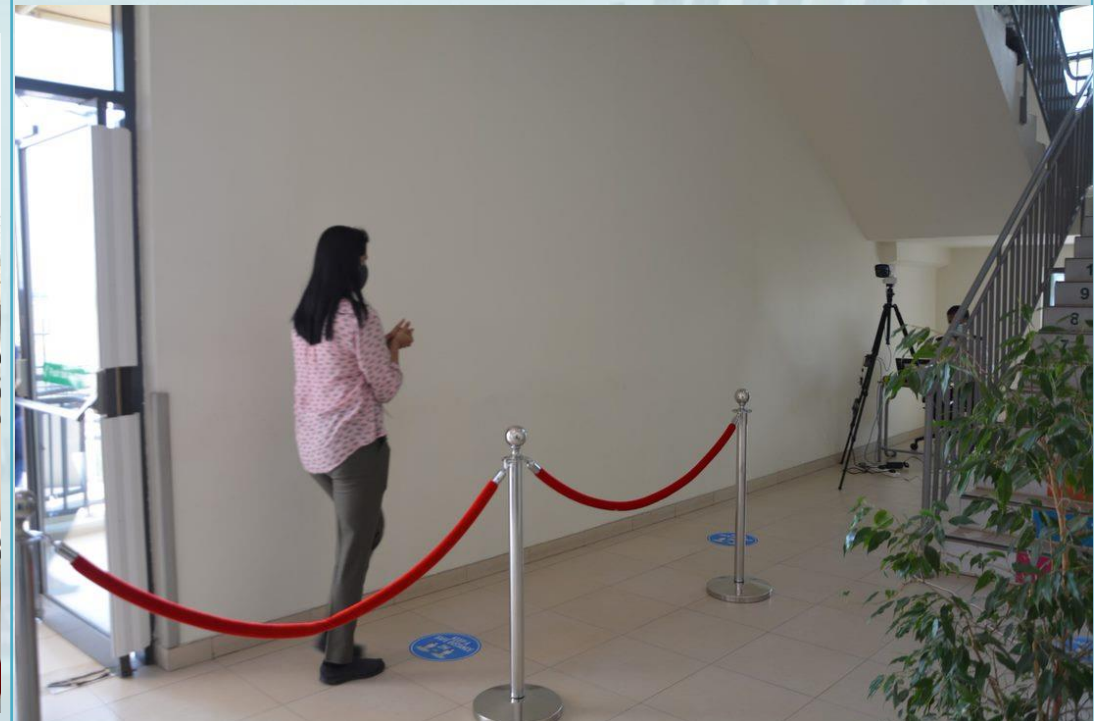
## **SMART RESTART – Health and Safety Protocol**

### **Thermal Scanning and Route Map to Phase 2 (Grade 3, 4 and 5)**

Use Exit 3 entry point from Bus area.  
Sanitize your hand.



Pass Thermal Scanning and take Staircase 3 that  
leads to Phase 2 first floor (Grade 3 , 4, 5)





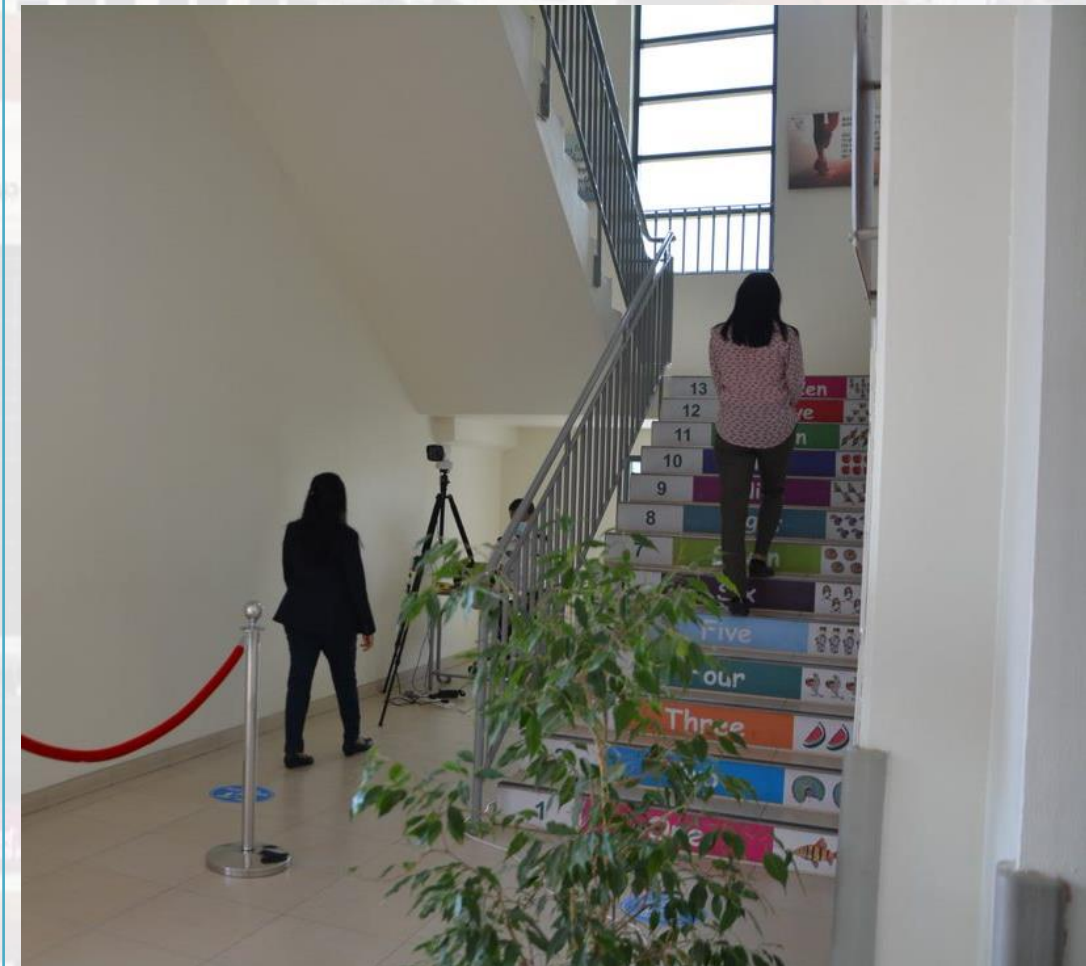


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## SMART RESTART – Health and Safety Protocol

### Thermal Scanning and Route Map to Phase 2 (Grade 3, 4 and 5)





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## SMART RESTART – Health and Safety Protocol

### Walk with your friends in corridor with 2m distance



Walk on this signage



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## SMART RESTART – Our Safety Our Responsibility

Parents to ensure temperature check at home before leaving to school. Invest in a good thermometer.

All fabric related resources will be removed from classrooms and common areas as per safety guidelines.

Soft boards will be covered and sanitized everyday.

Uniforms/socks to be washed and changed everyday for our safety.

Students are encouraged not to touch railing in the school staircase at all times.

Only 5 members to use washroom at a time with social distancing. Will be monitored by support staff.

Sanitize your school bag and stationaries everyday.

Wash your snack box and water bottles everyday.

Follow signage displayed at different points.



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## SMART RESTART – Classroom Setup and Expectations

Classroom area will support sufficient room for groups to maintain physical distancing of at least 1.5 metres per child in each classroom provided everyone wears a mask

Max 15 students in one classroom

We will keep cohorts together where possible and:

- Ensure that children are in the same small learning groups at all times each day, and different groups are not mixed during the day.
- During class rotations, students will remain in a designated classroom, while teachers rotate instead.





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## SMART RESTART – Classroom Setup and Expectations

- Students will be designated a chair and table and no swapping of seating arrangement among students is allowed at all times.
- School bag and Tiffin Bag to be kept under their designated table only.
- No cubby or book shelf will be designated.

- Students to carry their notebooks as per timetable and stationaries like Black / Blue / Purple pen, Pencils, Eraser, Scale, Colour pencil set and Sharpener on all days.
- No sharing and exchange of resources will be allowed.
- Students to carry wet wipes to clean their resources at regular intervals.



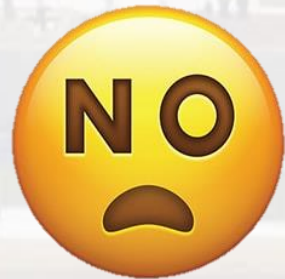


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## SMART RESTART – Classroom Setup and Expectations





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## SMART RESTART – Students to carry



### Uniform Expectation

Students will come in regular school uniform.

The use of ' school tie' is discontinued until further notice.

The use of ' school belt' is optional.

If students have PE lessons, timetabled during the regular day, they come dressed in PE uniform from home.



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## SMART RESTART – Students to carry



### Mask Expectation

A good quality 3-Ply surgical mask should be used which has three layer with the innermost layer used for absorbing moisture, the middle layer is a filter and outermost layer repels water/ fluid resistant.





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## SMART RESTART – Subject Overview

Synchronous Subjects	Asynchronous subjects	Key Information
<ul style="list-style-type: none"><li>• English ( including Drama)</li><li>• Math</li><li>• Science</li><li>• Social Studies</li><li>• Second Language</li><li>• MEP</li><li>• Islamic Studies ( Regular school time)</li><li>• Arabic (Beginner / Regular)</li><li>• Genius Hour</li><li>• Reading (for Non-Islamic students)</li><li>• PE (for onsite students)</li><li>• Music ( in respective Homerooms)</li><li>• Dance ( in respective Homerooms)</li><li>• Art ( in respective Homerooms)</li><li>• PACT</li></ul>	<ul style="list-style-type: none"><li>• PE (Remote Learning students)</li></ul>	<p><b>Second Language:</b></p> <ul style="list-style-type: none"><li>• Hindi students and Malayalam students to go to subject rooms.</li><li>• French will be held in HR.</li></ul> <p><b>Arabic</b> will be held in HR</p> <p><b>PE</b> will be conducted to sports ground with skill based curriculum ensuring all safety norms are met.</p> <p><b>Art</b> resources to be bought by students only.</p>

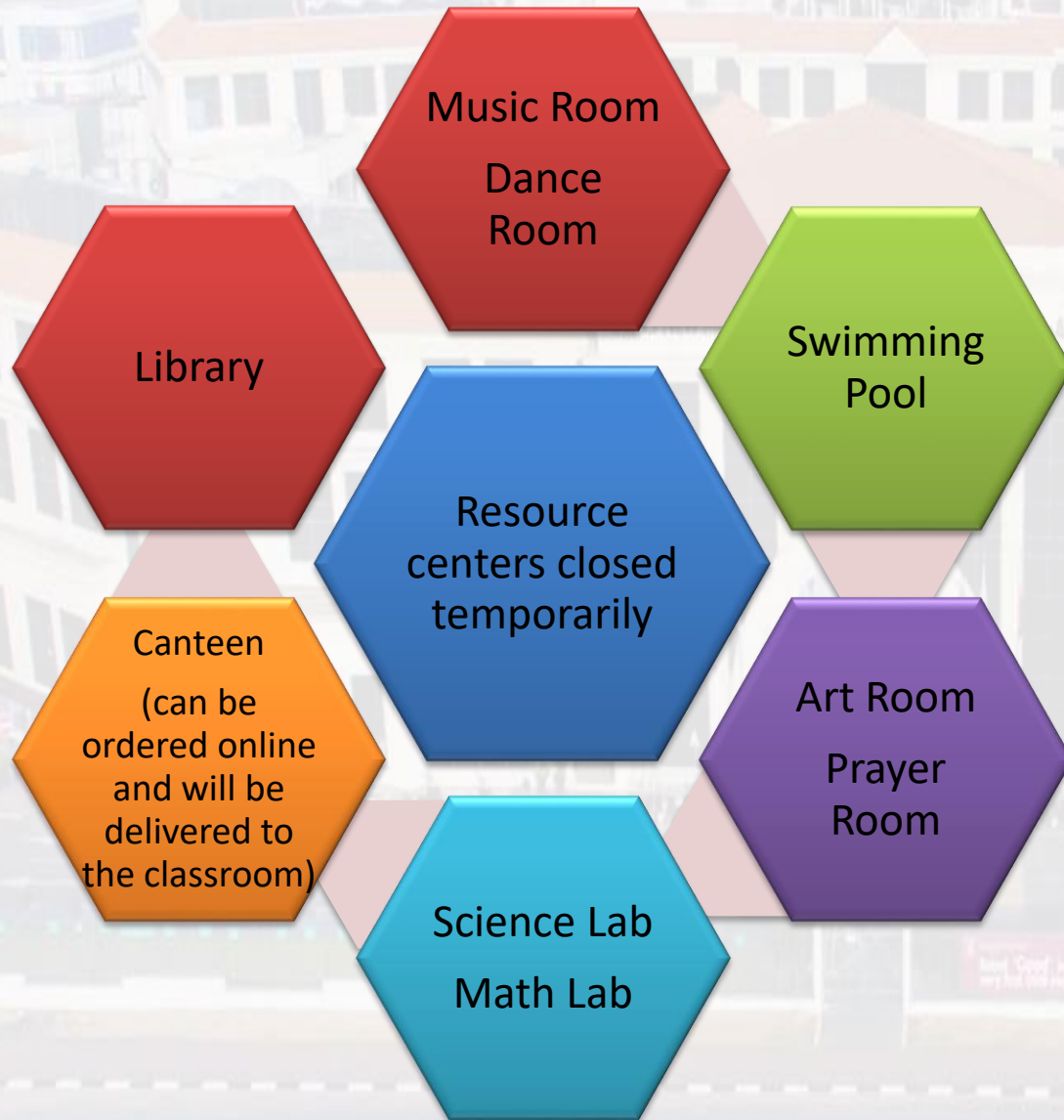


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## SMART RESTART – Resource centers closed temporarily



Water Dispenser will be deactivated and will not be available for students to refill  
(Wending Machine will be placed in every floor)





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## SMART RESTART – Student's work platforms

BYOD Expectation	Notebook Expectation	PHOENIX Classroom
<p>Students to bring their own device ( fully charged) from home.</p> <p>Students to carry their own headphones and chargers.</p> <p>No mobile phones allowed.</p> <p>No devices will be provided by school for students use.</p>	<ul style="list-style-type: none"><li>• Teachers will provide soft copies of teaching and review materials and will encourage paperless work in class or for homework.</li><li>• Digital hand-writing and typing will be accepted for relevant school work.</li><li>• Where ever students use notebooks to complete their task, it will be self checked by students using answer key.</li><li>• No physical notebook check by teacher until further notice.</li></ul>	<ul style="list-style-type: none"><li>• Online platforms and online work submission will continue.</li><li>• Textbook chapter wise pdf will be uploaded.</li><li>• Teacher's lesson presentations(PPT) will be uploaded for students reference.</li><li>• Task sheets / Revision sheets will be uploaded for students to revise and complete.</li><li>• Notebook work will be uploaded for students to complete.</li></ul>



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## SMART RESTART – Student's work platforms











### LOGIN TO PHOENIX CLASSROOM

➤ Open your Google Chrome Browser

Type [www.gems.ae](http://www.gems.ae) and select the box which says 'E=mc<sup>2</sup> PHOENIX CLASSROOM' (A Blue colour box)

- Alternatively you can type <https://classroom.gemseducation.com>
- When the login window appears, type your Student Id and password (The same credentials which you were using for My Learning)
- Aha! So you will now view for the first time your DASHBOARD of the Phoenix Classroom
- HOME MENU is on the left panel of the dashboard and student will navigate through this menu.






For further support do contact our VLE Coordinator Ms. Anita Pradhan  
[anita.p\\_nms@gemsedu.com](mailto:anita.p_nms@gemsedu.com)

-  Home
-  Assignments
-  My Files
-  My Vault
-  My Groups
-  My Community
-  Chatter
-  Content Library

# MY GROUPS

There are two types of Groups, the subject groups shown on the top part of the window and the **GRADE HUBS** shown on the lower part of the window where the child has been added to access all resources.




## Class Groups

 AR	20/02/A/ARB Arabic	 PE	20/02/A/BPA Performing Arts	 EN	20/02/A/ENG English
 IC	20/02/A/ICT ICT	 MA	20/02/A/MAT MATHEMATICS	 MO	20/02/A/ME MORAL EDUCATION

Showing 1 to 6 of 11 entries

1 2

## Other Groups

 GR	GRADE 02 HUB 	
--	--	---

Showing 1 to 1 of 1 entries

The teachers will be uploading all the resources under this **GRADE HUB**. Click on it and you will see the different subject folders under it.

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## MY HUB – SUBJECT GROUPS WITH UNIT\_1\_RESOURCES

Home

Assignments

My Files

Observations

Quiz

Student Vault

My Groups

My Community

Chatter

Content Library

GRADE 05 HUB

Search Files

Folders

- HINDI
- FRENCH
- ENGLISH
- SCIENCE
- ARABIC
- ISLAMIC STUDIES

Home

Assignments

My Files

Observations

Quiz

Student Vault

My Groups

My Community

Chatter

Content Library

GRADE 05 HUB

Search Files

MATH UNIT-1

Folders

- Practise Worksheet\_Unit\_1
- Power Point Presentation
- Revision Worksheet
- Text Book Pages
- Note Book Work
- Task Sheet

MATH UNIT-1 Power Point Presentation

Files

- Divisibility rules.pdf
- MULTIPLES.pdf
- Prime Factorisation.pdf
- addition -subtraction-DAY -1.pptx
- Rounding off the numbers.pptx
- Roman-Numerals-KS2.pptx

MATH UNIT-1 Practise Worksheet\_Unit\_1

Files

- Data Handling.zip
- multiples and factors.zip
- Four operations.zip
- Numbers and Numeration.zip



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## SMART RESTART – Student's work platforms

### ASSIGNMENTS & HOMEWORKS

The teacher may put up Assignments (Homework) for the student for any specific subject.

The student will View and Submit assignments through the 'Assignments' tab from the left side panel

Classroom PHOENIX  
Assignments  
Home > Assignments

Search Assignment

Monday 30 April 2020	Monday 02 May 2020	Monday 26 April 2020	Thursday 16 April 2020
<b>Math- Expanded form and place value</b> Complete the task given in old math notebook or rough note book or A4 sheet and upload the image in the phoenix classroom.	<b>Gr2_SST_Question and Answer</b> Read the Chapter and answer the questions in your notebook.	<b>SST_GRD2_19APRIL_TRUCIAL STATES</b> Read the lesson and answer the given questions in your SST notebook. Click a picture of the answers and upload it.	<b>Gr2_Eng_Spell Test_16.4.2020</b> English Upload the spell test image with self correction, childs name and score. Please remember to follow up: Corrections of the incorrect words 3 times each.
Due in 8 Days	Due in 10 Days	Due in 4 Days	Due in 1 Day

### GRADE 05 HUB

Search Files

SUMMER HOLIDAY PROGRAM ✓

#### Folders

Arabic ✓

#### Files

GRADE-5-SUMMER PROGRAM\_2019.pdf ✓



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# SMART RESTART – Student's work platforms

## UNIT PLANS\_2020

### ONE YEAR = 2 TERMS = 4 UNITS

Classroom PHOENIX

View Group Files  
Home > My Groups > View Group Files

GRADE 03 HUB

Search Files

Clipboard

UNIT PLANS 2020\_2021

Sort by: D

Select All

Files

- UNIT PLAN\_SST\_GRADE 3\_ 2020-2021.pdf SAMPOORNA SHETTY
- Unit Plan-Swimming-Grade 3-2020-21.pdf SAMPOORNA SHETTY
- UNIT PLAN\_Science grade 3\_ 2020-21.pdf SAMPOORNA SHETTY
- Unit Plan-PE-Grade 3-2020-21.pdf SAMPOORNA SHETTY
- Grade 3 MEP Unit Plan 2020-2021.pdf SAMPOORNA SHETTY

Files

- UNIT PLAN\_MATH-GRADE 3\_2020-2021.pdf
- Unit Plan-Malayalam-Grade 3-2020.pdf
- Unit Plan-Islamic Studies-Grade 3-2020.pdf
- Unit Plan-ICT-Grade 3-2020.docx.pdf
- GRADE\_3\_HINDI\_UNIT PLAN\_2020-21.pdf
- UNIT PLAN-FR-GR3-2020.pdf

Files

- Unit Plan-English-Gr3-2020.pdf
- Unit plan-Drama-Gr3-2020.pdf
- Unit Plan-Dance-Grade 3-2020.pdf
- Unit Plan-ART-Grade 3-2020.pdf
- Arabic - Grade 3 unit plan 2020-2021.pdf





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## SMART RESTART – Student's work platforms

# DOWNLOAD TEAMS APP

The collage displays various Microsoft Teams interface elements:

- A grid of channels with icons and names like '02 03A2020-2021', '02 05A2020-2021', 'CURIOUS\_03C2020-2021', and '04C2020-2021'.
- A meeting control bar showing a 59:53 timer and icons for mute, video, chat, and call.
- A channel list for '04C2020-2021' with sub-channels for Arabic, Arabic Beginner, English, MST, Math, Science, and Social Studies.
- Channel tiles for '4 AB French 2020-21', '4C French 2020-21', 'MALAYALAM - GRADE 4', and 'MALAYALAM - GRADE 3'.
- Channel tiles for 'GNMS\_03\_2020-2021 Music|Art|Dance' and 'GNMS\_04\_2020-2021 Music|Art|Dance'.

The screenshot shows a weekly calendar view in Microsoft Teams:

- Days: Wednesday (01) and Thursday (02).
- Time slots: 12:00 PM to 12:45 PM.
- Subjects and teachers: 4B Arabic (Shorouk Khabir), 4E Sa, 5E, GN lesson -gd (Sumi Bin), 5A Arabic (Shorouk), Social Studies (Priya), and English (Cleta).

**Use your eLearning ID**  
**Refer TEAMS Calendar**  
**Join invite shared by subject teachers**

The screenshot shows a Microsoft Teams meeting chat window:

- Meeting title: Meeting now
- Time: 51:58
- Join button
- Meeting started notification: Meeting started
- Message from Prabhath Vittala: bye mam and wish you have a good weekend too and i would also let you know that i am done with the padlet activity mam

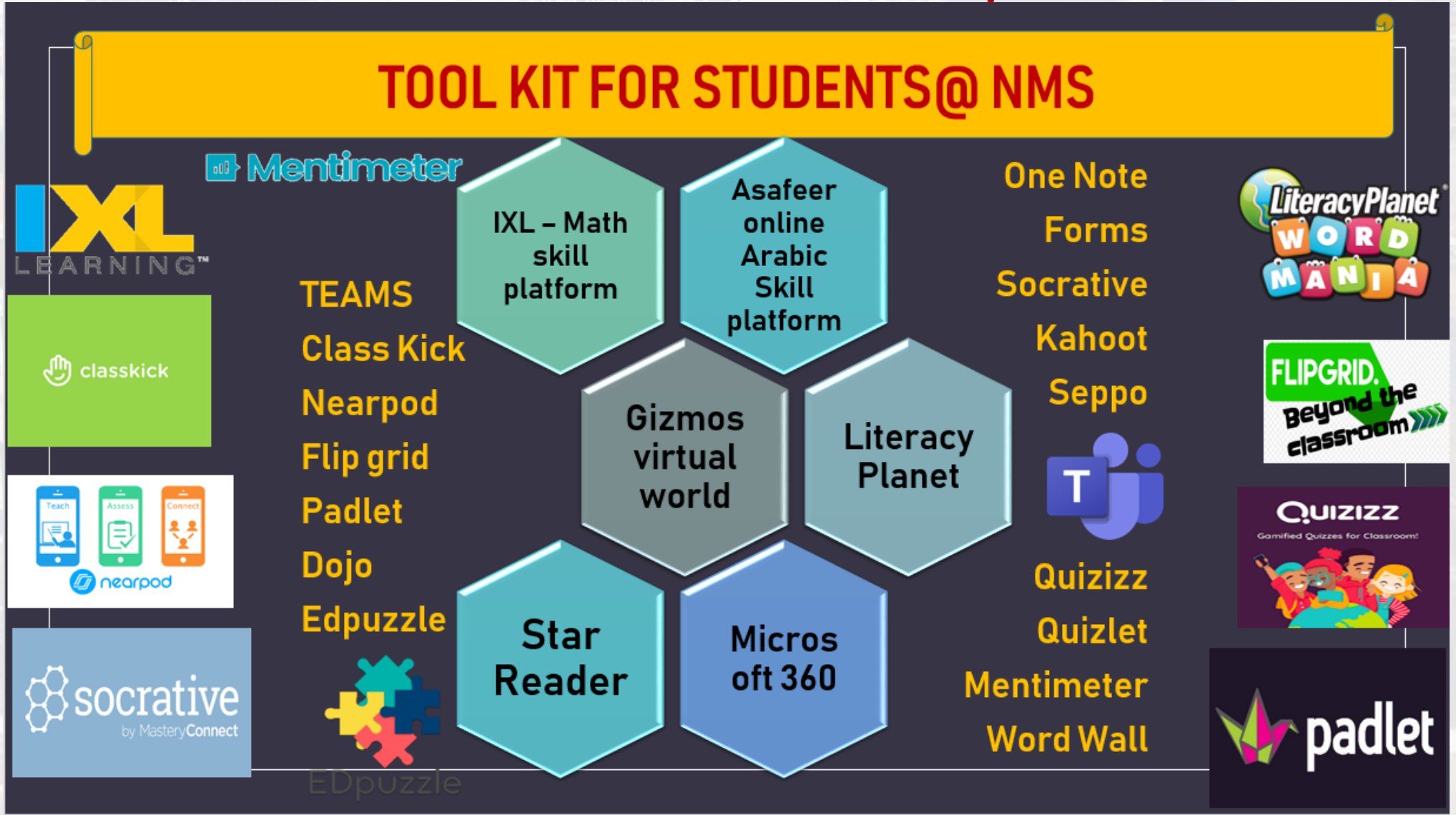


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## SMART RESTART – Student's work platforms





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## SMART RESTART – Student's work platforms

### Students' engagement in their learning

- Timely work submission
- Quality of work submitted to meet curriculum standards and teacher's expectation.
- In cases, where teacher-set timelines have been made flexible, work is turned in duly on time.

Work submission

Punctuality

- Student is prompt and is punctual in lessons.
- Punctuality is visible throughout lesson transaction time.

Level of Engagement in class

- Student proactively engages in lessons with ideas, questions and responses.
- Student engages with peers collaboratively as required in the lesson.

Rubric

Pre-requisite for lessons:

- Well groomed appearance.
- Student is prepared for class with required class materials.
- Prompt readiness to respond to teacher's questions without undue time lapse.

Readiness for the lesson

Listening skills

Student exercises active listening skills. Knows when to listen and when to take initiative to participate verbally.

Behaviour and conduct on remote learning platforms

- Student displays responsible behavior with regard to readiness for the lesson, usage of mic and video cam.
- Refrains from disruptive practices.
- Student takes ownership of non disclosure of passwords



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## SMART RESTART – Washroom Protocols

In school we will direct students to wash their hands with soap and water for 20 seconds and dry thoroughly.

Encourage students to clean their hands upon arrival at the setting, before and after eating, and after sneezing or coughing.

- We will ensure that toilets do not become crowded by limiting the number of students who use the toilet facilities at one time.
- Constant monitoring, sanitizing and social distancing will be ensured.
- Students to use tissue to flush and cover the toilet seat.





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## SMART RESTART – Medical Protocols



2  
students  
at a time.



Waiting  
Area



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## SMART RESTART – Medical Protocols

- School Clinic is compliant with the latest DHA Guidelines, Clinic has separate isolation room, examination room & adequate medical supplies.
  - Strict Disinfection & infection control measures are followed in the School clinic.
  - Teachers will inform clinic in case of any student health concern during school hours and will take approval to ask if they may proceed to send a student to clinic.
  - Student will be permitted as per the Clinic occupancy at the time. Emergencies exempted.
  - Students must obtain a clinic pass from teachers prior to coming to the clinic. Emergencies exempted
- Child should stay home when he/she is having any of the following signs/symptoms:
    - Temperature 37.5°C or more
    - Respiratory symptoms like cough ,runny nose, nasal congestion, sore throat, shortness of breath
    - Loss of taste / loss of smell
    - Vomiting/ Diarrhea
    - Skin rashes
    - Red and watery eyes
    - Headache & body ache
    - Generalized feeling of being unwell



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## SMART RESTART – Medical Protocols



Clinic  
with PPE  
gears in  
place



Isolation  
Room



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## SMART RESTART – Medical Protocols

- 1:1 nurse/ patient will be followed in the clinic.
- Isolation Room has been set up for the suspected and potentially infectious cases.
- Adequate number of PPEs are available in the clinic to practice best infection control measures.
- Parents to be advised to collect children within 30 minutes of being called this is to minimize their exposure to a hazardous environment.

**Note: Medical Clearance Certificate should be submitted on returning to school.**

- If a child/teacher/staff begins to show symptoms of COVID-19 while at school, they will be isolated instantly, and the parent/ guardian of the child to be notified immediately and the patient should be referred to the hospital to take the necessary action. The patient should not return to school until the Negative PCR result and medical clearance letter is obtained and submitted to School Clinic.
- Student with chronic medical illnesses or reduced immunity to opt for distant learning. In case of face to face learning, medical clearance certificate that states that it is safe for them to be present on campus should be submitted to the school clinic. In the absence of such a certificate, they will not be allowed on campus.





Ms. Sampoorna Shetty, Head Of Upper Primary

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## SMART RESTART – ePACT

The current closure of the school due to the COVID-19 pandemic has brought a lot of challenges to normal learning and skill development.

However, this has not deterred us as a school to offer a gamut of activities by the use of the digital platform - Microsoft Teams (synchronous), through which PACT sessions will be conducted.

Students will choose one activity per day for Monday, Tuesday and Wednesday.

The activity chosen for the student will remain the same throughout the academic year.

PACT activities will happen from 1:30 to 3:30 pm on these days.

It will happen via Microsoft Teams by the facilitators, setting tasks and activities as appropriate to remote learning.

The links to join the sessions is the same or will be sent across to you.

In case of permanent / temporary withdrawals, the mail should reach the Primary PACT Coordinator Ms. Deepti Arora – [deepti.a\\_nms@gemsedu.com](mailto:deepti.a_nms@gemsedu.com) for Grades 1 to 5 with a copy to the homeroom teacher and the concerned PACT teacher.



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## SMART RESTART – 30<sup>th</sup> August\_ Onam Special on Day 1



Join us back with your best  
festive attire to celebrate  
onam !!



**Ms. Sampoorna Shetty, Head Of Upper Primary**

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# SMART RESTART – School Calendar All events will continue virtually



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## September 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Zakat Fund for charity ( COEIP)	2	3	4	5
6 Teachers' Day Inter House Soccer tournament	7 Hindi Week activities G1-10	8	9 All about Puberty: session for G5	10 Quran/ Hadeeth competition	11	12
13 Swimming Gala ( Boys) G3-5	14 Hindi Diwas Swimming Gala (Girls) G3-5	15	16	17 NMS MUN	18 NMS MUN	19
20 World Cultures Week ( Literacy focus)	21 International Day of Peace	22	23 Rhythm & Rhyme: KG Inter School event	24 CPD for teachers	25	26
27 Inter House Basketball tournament	28	29 Middle & Senior School Production	30 Symposium: Social Studies (G9&10)			

## October 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Grandparent's Day Cancer support (COEIP)	2	3
4 Wellbeing Week	5	6	7	8 Half Yearly Exams begin for G 1-12	9	10 World Mental Health Day
11	12	13	14	15 Half Yearly Exams end for G 1-12 End of Unit 2	16	17
18	19 Staff INSET- Non Instructional day	20 EXPO 2020	21 Swimming Gala G1&2	22 EXPO 2020 site visit: G9&10 Swimming Gala Pre K – KG2	23	24
25 EXPO 2020 site visit: G7&8	26 EXPO 2020 site visit: G6	27 TEDx	28 *Holiday TBC Prophet's Birthday	29 Calisthenics: Primary Inter school drill display EXPO 2020 site visit: G11&12	30	31

**#Our Health Our Responsibility #Together We Can**



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**#Precaution is always better than cure**